# Online booking guide

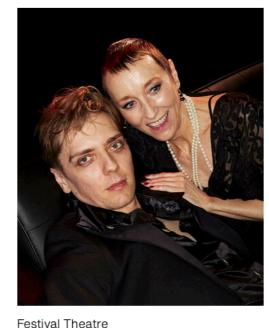


## **Buying your tickets**

From the **What's On** page, find the show you would like to book.

When you hover over an image with your mouse the **More info** and **Book now** buttons appear. Click on **More info**, or if you know which dates you'd like to book, go straight to **Book now**.

All events



The Vortex Fri 28 Apr – Sat 20 May





Minerva Theatre

4000 Miles Thu 4 May - Sat 10 Jun



Festival Theatre
Assassins
Sat 3 – Sat 24 Jun

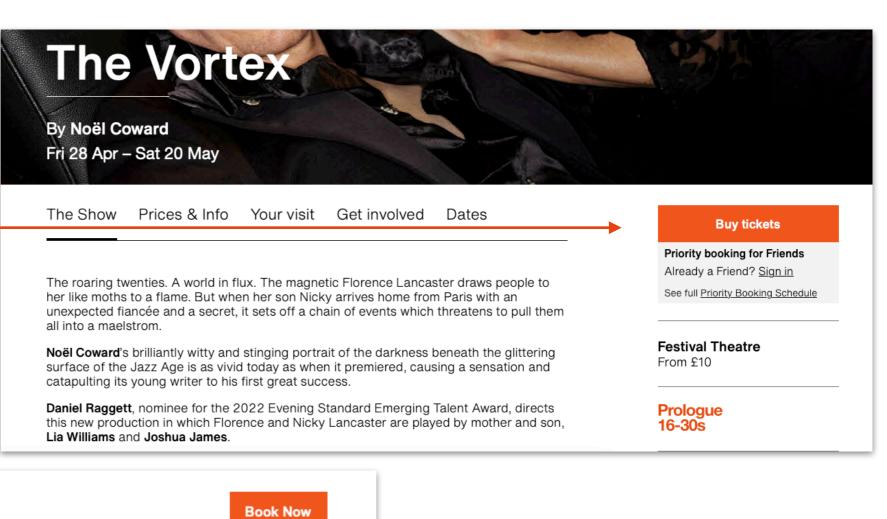


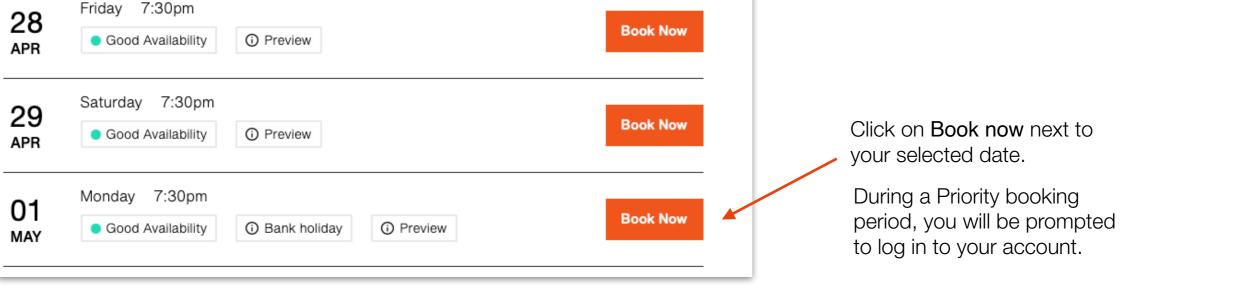


# **Buying your tickets**

On the show page you can read more about the production.

Click on **Buy tickets** to view and select your date.





## **Queuing system**

During busy periods you may be added to a queue

Customers are automatically moved through the queue as quickly as possible

You are in a queue. Please be patient and you will be progressed to the front of the queue as soon as possible

Once you reach the front of the queue you will be able to purchase tickets for all the performances and productions you want in one transaction.

If you complete your transaction and then wish to purchase more, you may need to queue again.

You will be given two different options to select your seat: Select your own seats from the plan Search for the Best Available seats

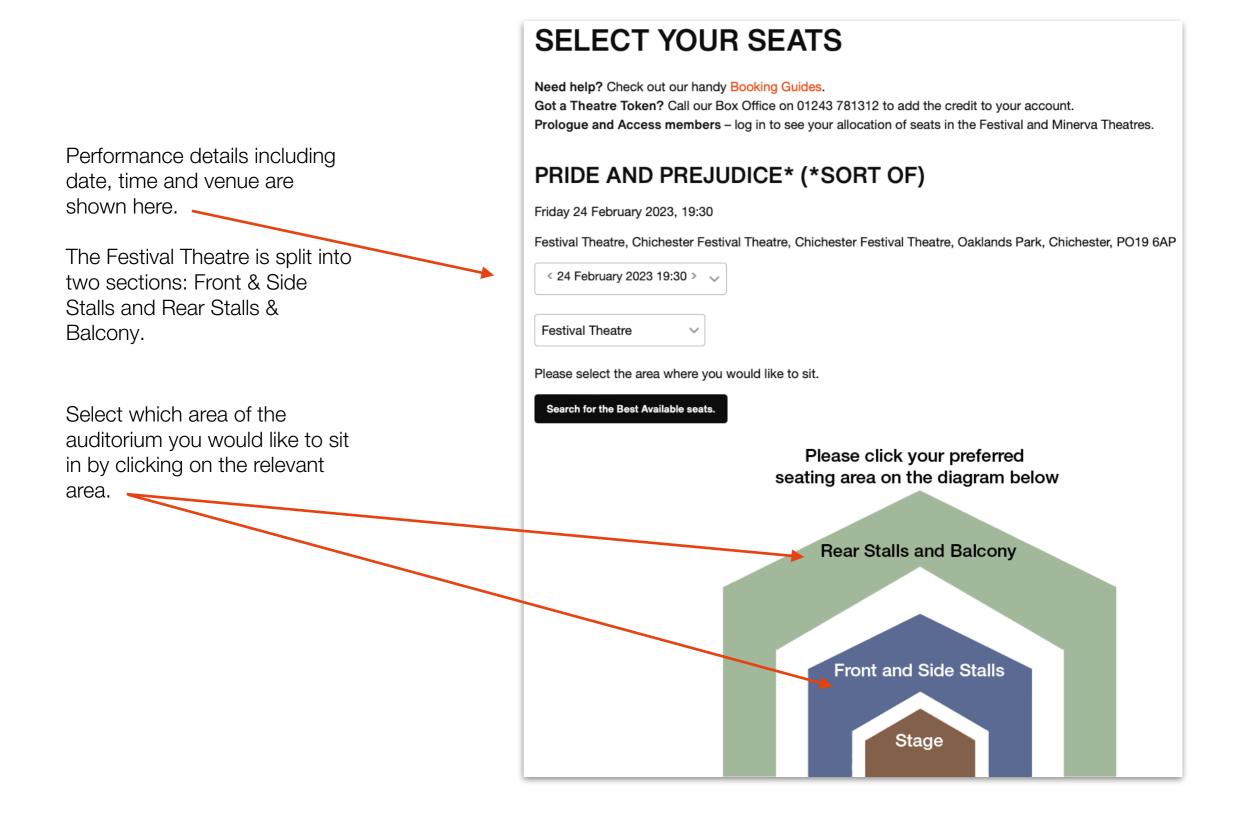
By default on a desktop or laptop computer you will see From the Seating Plan. On smaller mobile devices such as tablets

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and mobile phones you will be taken to the option to select **Best Available Seats**. You can always switch to the other view should you wish by selecting the button.

SELECT YOUR SEATS	Select Your Seats
Need help? Check out our handy Booking Guides. Got a Theatre Token? Call our Box Office on 01243 781312 to add the credit to your account. Prologue and Access members – log in to see your allocation of seats in the Festival and Minerva Theatres.	Need help? Check out our handy Booking Guides. Got a Theatre Token? Call our Box Office on 01243 781312 to add the credit to your account.
PRIDE AND PREJUDICE* (*SORT OF) Friday 24 February 2023, 19:30	Prologue and Access members – log in to see your allocation of seats in the Festival and Minerva Theatres.
Festival Theatre, Chichester Festival Theatre, Chichester Festival Theatre, Oaklands Park, Chichester, PO19 6AP	Pride and Prejudice*
< 24 February 2023 19:30 > v Festival Theatre v	<b>(*Sort of)</b> Friday 24 February 2023, 19:30
Please select the area where you would like to sit.	Festival Theatre, Chichester Festival Theatre, Chichester Festival Theatre, Oaklands Park, Chichester, PO19 6AP
Search for the Best Available seats.	< 24 February 2023 19:30 > 🗸
	Select your own seats from the plan.
Mobile device vie	Constitute Constitute Cft.org.uk



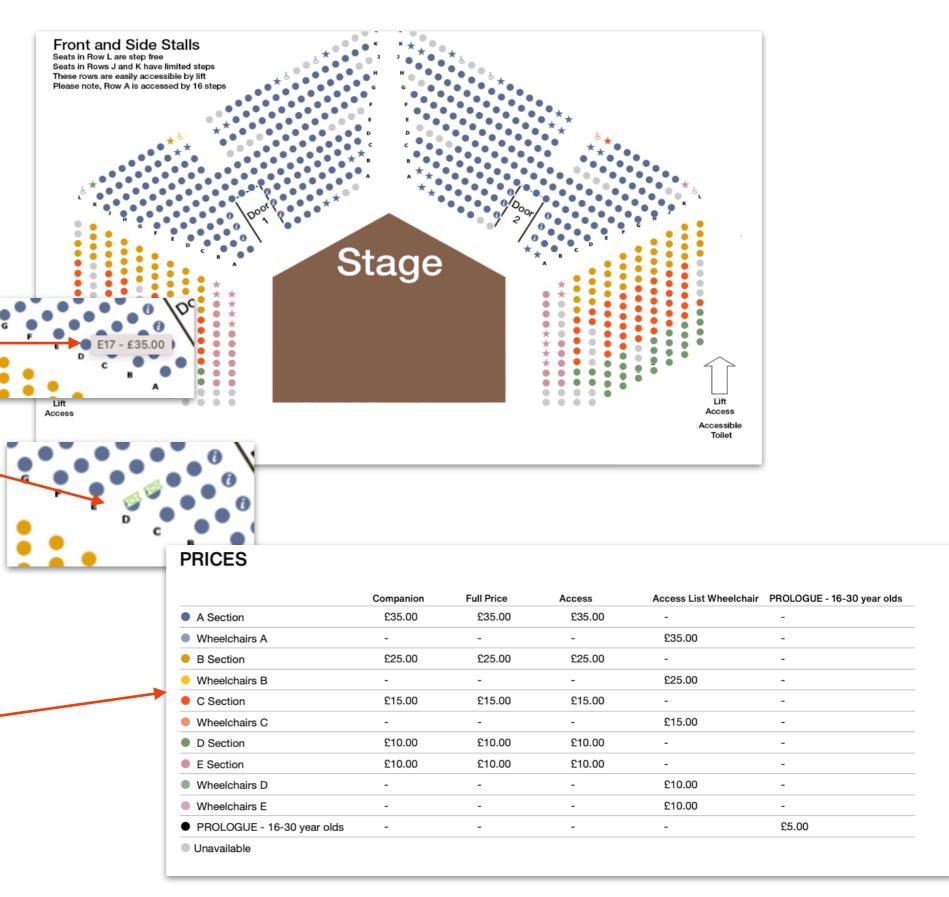
Select the seats you wish to buy by clicking on the coloured seat dots.

When you hover your mouse over a seat, or long press on a tablet or phone, a small pop-up appears detailing the seat number and the price that applies to that particular seat.

When you have selected a seat a small ticket icon appears on the seat dot.

If you scroll down the page you can see the full list of price bands and prices available. Please note this does not include Friends discounts or offers. These are applied at the checkout.

Once you are happy with your seat selection click **Continue**.



#### **Best Available View**

This method of selecting seats picks the best seats available for you based on the number required and the price band you select.

#### SELECT YOUR SEATS

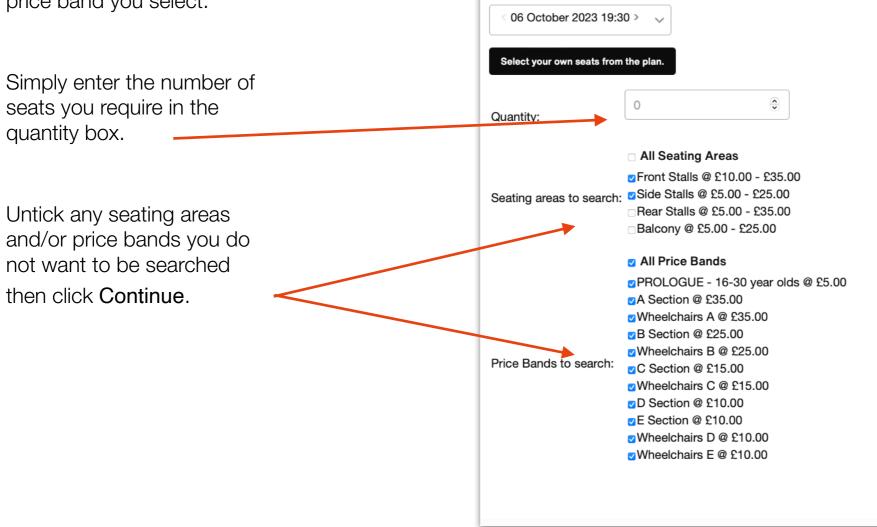
Need help? Check out our handy Booking Guides.

Got a Theatre Token? Call our Box Office on 01243 781312 to add the credit to your account. Prologue and Access members – log in to see your allocation of seats in the Festival and Minerva Theatres.

#### A VIEW FROM THE BRIDGE

Friday 06 October 2023, 19:30

Festival Theatre, Chichester Festival Theatre, Chichester Festival Theatre, Oaklands Park, Chichester, PO19 6AP



Continue

## Selecting your ticket type

This screen will show all the seats you have selected.

If you have seats which you have picked in error, select **Change my seats** and you will go back to the seating plan.

If you wish to choose a different ticket type, click on the dropdown arrows and options will appear if available.

If there are any advisory notes on your seat selection, these are displayed in the information column.

When you are happy with your seat selection click **Continue**.

#### Pride and Prejudice\* (\*sort of)

Thursday 23 February 2023, 14:30 Chichester Festival Theatre, Chichester Festival Theatre, Oaklands Park, Chichester, PO19 6AP

Please select the type of tickets you would like.

Access Member prices and Family Ticket discounts are applied at the checkout, so don't worry if the discount doesn't appear straightaway. Please select the relevant ticket type from the dropdown in the box below. Friends please leave the tickets at Full Price for your member discount (where applicable).

Discounts only available on selected performances. One reduction per ticket.

#### Change My Seats

AREA	SEAT	ТҮРЕ		INFORMATION
Rear Stalls	S1	Full Price - £40.00	~	This seat is an end of row but not an aisle seat
		Companion - £40.00		
Rear Stalls	S2	✓ Full Price - £40.00		
	02	Access - £40.00		
		Student - £38.00		
		Meal Deal - £38.00		Continue
		Job Seekers Allowance - £38.00		
		Over 60s - £38.00		

#### Please note:

If purchasing a Family ticket, please select Full Price for the adults and **Under 16** for children under 16. The family ticket price and Access discounts are applied at the checkout.

### Suggested extras

This screen may appear if there are any additional items connected to your chosen event that you may wish to purchase, such as a programme, or an ice cream voucher for the interval.

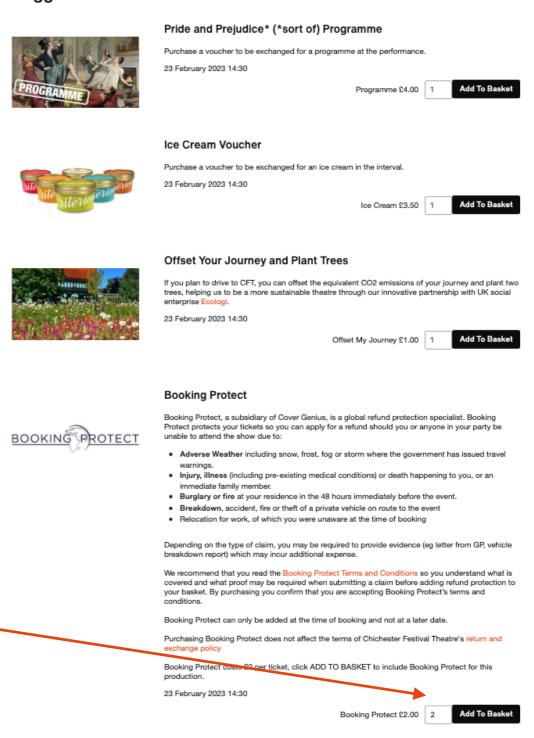
We encourage patrons and staff to minimise car travel, but recognise that driving to the Theatre may be the only option for some. If you wish to offset the environmental impact of your journey, you can do so on this page.

For most shows we offer Booking Protect; refund protection in case you, or a member of your party is unable to attend the performance.

If you wish to buy a suggested extra, ensure the correct quantity is in the box and select **Add to basket**.

If you do not wish to purchase any suggested extras simply click **Continue to basket**. You do not need to put 0 in any of the boxes.

#### Suggested extras



#### Your basket

On the basket page you will see all the details of your booking. If you are logged in any membership offers or discounts should be applied.

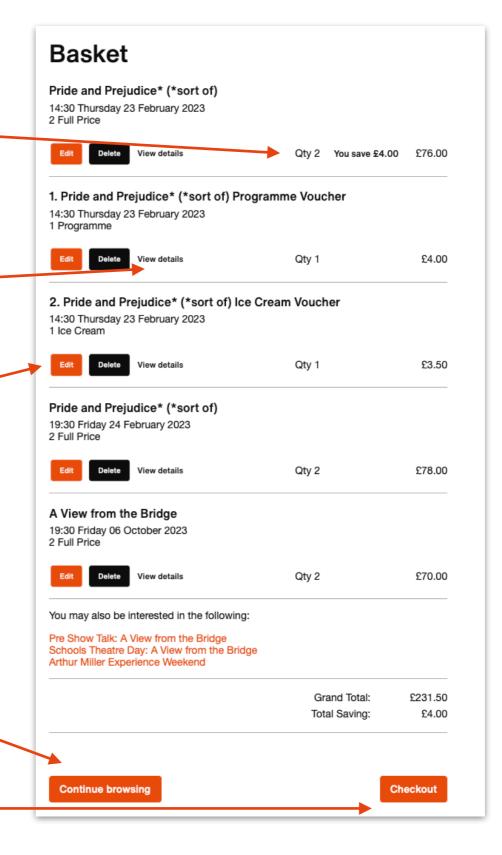
If you are not logged in, you will be prompted to do so once you move to the Checkout - membership offers and discounts will then be applied.

To see more about your seats for each event click View details.

You can also click **Edit** to choose new seats, amend the price band for each show, choose a different quantity, or you can delete to start again.

If you would like to add more tickets and/or different shows to your basket click **Continue browsing** and repeat steps from page 3.

If you have added all events to your basket click **Checkout**.



## Checkout / log in

If you haven't already logged in, you will be prompted to do so here. Add your email, click Continue	Start Checkout   Start your checkout by entering your email address below   Email (required)   Chichester Festival Theatre processes your data in accordance with our Privacy Policy. For more information please go to our Privacy page   Continue
If you have booked with us before, you'll see this screen. Enter your password and click Continue.	Start Checkout         Welcome back!         Please enter your password to log in.         Email (required)         test@cft.org.uk         Password
If you prefer, you can also click on Send me a link to login. Check your email and click on the link you receive and it will take you to the next page.	Continue         Checkout         Chester Festival Theatre processes your data in accordance with our Privacy Policy. For more information please go to our Privacy page         Personal Details         Ernall         test123@cft.org.uk         First name (required)
If you haven't booked with us before, you'll be moved through to the checkout and we'll ask a few more questions.	Last name (required) Phone Number (required) Continue

## Checkout: Donations and Contact Preferences

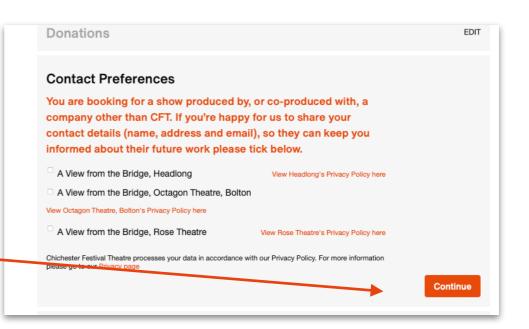
The next section gives you the option to add a donation to Chichester Festival Theatre.

As a registered charity we appreciate any donation to help us continue the work we do.

Choose I do not want to donate to continue without a donation, or enter the amount you wish to donate and click **Continue with my donation** and proceed to the next section.

Checkout	
Chichester Festival Theatre processes your data in accordance with our Privacy Policy. For more information plea	ase go to our Privacy page
Personal Details	EDIT
Donations	
Light a Spark - my online donation	
For one-off donations made at the basket	
Donation Amount	
12.00 - +	
I do not want to donate Contin	ue with my donation

If you're booking with us for the first time, or if we are working with another theatre company, we may ask you to update your contact preferences here. Either opt in, or just click **Continue**.



#### **Checkout: Order summary**

This section gives you a full summary of all items in your basket.

You can choose to edit any of these items by clicking on Edit basket.

Tickets		
Pride and Prejudic	e* (*cort of)	
2× Full Price -		£38.00
23 February 2023, On Matinee days the car park is very busy, so please allow plenty of time		£38.00
Pride and Prejudic	e* (*sort of),	
2× Full Price -		£39.00
24 February 2023,	19:30	
A View from the Br	idge,	
2× Full Price -		£35.00
06 October 2023,	19:30	
Donations		
Light a Spark - my		
online donation	supporting our Light a Spark campaign	£12.00
		Edit basket

# Checkout: Order summary and credit

	Credit	
If you are paying with a CFT Gift Voucher, enter the code here.	Gift Voucher Code	
If you have any credit on your account it will show here. Tick the box if you wish to use it.	Current credit available: £0.00 Use available credit to pay for this order	
Please note SOLT/National Theatre Tokens are not accepted	Summary Tickets Total £224.00	
online. Please contact the Box Office if you wish to pay this way.	Donations Total £12.00	
Review our terms and conditions and tick this box before selecting	Total £236.00	
Continue.	By ticking this box you agree to our terms and conditions of sale.	
	Chichester Festival Theatre processes your data in accordance with our Privacy Policy. For more information please go to our Privacy page	Continue

### **Checkout: Billing details**

If you have stored a card during a previous transaction, this will be selected by default. If you wish to pay with a different card, or if your billing address has changed, please select Use a new card.

You can add a new address here or use your current billing address.

#### **Billing Details**

#### **Payment method**

Please choose a payment method

MasterCard: ----- (expires: 01/25)

Use a new card

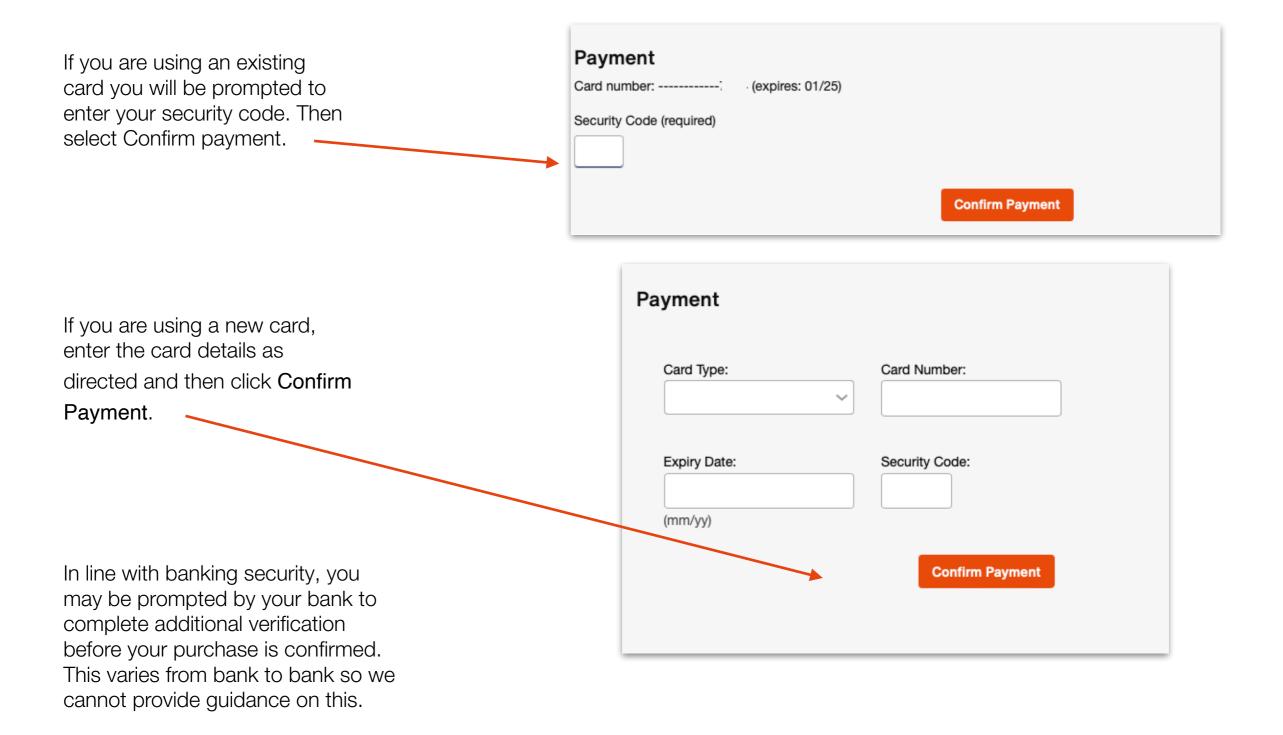
#### **Billing Address**

Your address: Chichester Festival Theatre Oaklands Park Chichester West Sussex PO19 6AP United Kingdom

Once you are happy with the payment method and billing address click **Continue**.

Continue

#### **Checkout: Payment**



#### Confirmation

Once your payment has been processed a confirmation screen will appear. You will receive an email with full details of your booking. A second email will be sent with your e-tickets. You do not have to print these, simply show your e-tickets on a mobile device to be scanned on entry to the Theatre.

Don't worry if you lose your email - you can check your order or download your e-tickets at any time by going to My Account and clicking on the relevant tabs. If your mobile number is on your account with us, we will also send you a text link to your tickets on the day of the performance.

If you have any queries please email box.office@cft.org.uk

## Thank you

If you have any queries please contact <a href="mailto:box.office@cft.org.uk">box.office@cft.org.uk</a>